

Privacy and Data Protection Policy

Isca Community Enterprises

Who is collecting and using your personal data?

Isca Community Enterprises will act as a “data controller” for any personal data that you provide to us. As such, we will ensure that the data given to us is processed in line with our organisation’s Data Protection Policies and in line with your rights under the EU General Data Protection Regulations and associated data protection laws currently applicable in the UK.

Why are we collecting your personal data?

We are collecting your personal data for the following purposes;

- Managing the Beacon Centre and activities undertaken therein

Who we will share your personal data with?

To deliver services to you it may be necessary for us to share your personal data with the following organisations / partners;

- Statutory organisations responsible for safeguarding, health and safety and other legal requirements.

How long will we hold your personal data?

Personal data will be held for a maximum of six years from the date of last contact, unless we are required by law to hold for longer (eg financial regulations, pensions etc)

Exercising your rights

Under the Data Protection Act 2018 and the EU General Data Protection Regulations you have the following rights;

- * The right of access to your own personal data
- * The right to request rectification or deletion of your personal data
- * The right to object to the processing of your personal data
- * The right to request a copy of the information you provide us in machine readable format
- * The right to withdraw your consent to any processing that is solely reliant upon your consent

Should you wish to exercise any of your rights, you should contact Isca Community Enterprises at: manager@iscace.org

Your right to complain

If you wish to complain about the way that your personal data has been handled by Isca Community Enterprises, you should write to the Chair of the Trustees and clearly outline your case. Your complaint will then be investigated in accordance with the ICE policy. If you remain dissatisfied with the way your personal data has been handled, you may refer the matter to the Information Commissioner's Office whose contact details are below.

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF Email: casework@ico.org.uk YOUR PRIVACY

The information you provide will be held in accordance with the EU General Data Protection Regulations and associated data protection laws currently applicable in the UK. We will do all we can to protect your privacy and to make sure any personal information you share with us is stored securely.

We also have a Data Protection policy which governs how we use the information that we collect about you.